



Florence Rideout Elem School  
18 Tremont Street  
Wilton, NH 03086

Aug 7, 2015

Meeting Minutes #57

Attendees:

Harry Dailey- School Board  
Tim O'Connell- Principal  
Joyce Fisk- School Board  
Lise Tucker- Business Administrator  
Buddy Erb- School  
Marc Jobin- Owner's Rep  
Bruce Reini- Super  
Jim Button- School Board (conference call)  
Dave Ross- Project Manager  
Cc:  
Kyle Barker- Architect

Construction

**Construction:** Underlayment in the 1895 about 50% completed. Window trim continuing on interior. All patching of wainscoting and other trim on going. Kitchen equipment scheduled for next week. Ceramic tile install today. ACT grid in gym and other areas ongoing. Library ready for ACT. AHU delivery 8/17. Painting ongoing all areas. Gym floor finishing next couple of weeks. HCC to confirm. Exterior work completed. Power pole installed at the sidewalk. Fencing to be reworked at the playground.

**52.6** Harry marked up a site plan about possible changes to the sidewalks and roads. Final discussion and approval to happen in Friday's meeting.

(7/10) Harry handed out the hand sketch in the meeting. There is a small change to the curbing and a sidewalk with tip-downs has been added. Kyle to have his engineer

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| <p>produce a SK.</p> <p>(7/17) Everything to be installed per sketch and a final plan will be created for the as-built.</p> <p>(7/24) ADA detectable warning plates to be installed everywhere shown and be yellow. Final traffic routing TBD by school/ town.</p> <p>(7/31)-Site signage no change. Order</p> <p>(8/7)-Fence posts 4” dia will be installed at each end of the driveway for chain.</p> <p><b>53.6</b> The school would like the final cleaners to use a higher grade wax on their final finish coat. One that will last longer than the wax used in Phase 1.</p> <p>(7/24) Wax to be “Hillyard-Explorer”. (7/31), (8/7)-Same.</p> <p><b>54.3</b> Tim is looking to purchase a few extra tack boards for walls in Phase 1. He would like a price from TZS on how much a 4x4 and 4x10 board costs.</p> <p>(7/24) Hutter to send specs to Team on the Arcco Boards. (7/31)- On hold</p> <p>(8/7) – Pricing sent. School to order direct from TZS or other. Complete</p> <p><b>54.4</b> There was a discussion about adding benches in Lobby G02. This is a furniture item and the school will make the final decision on purchasing.</p> <p>(7/24) Hutter to send the name of the company used on a previous school to Kyle.</p> <p>(8/7) Info issued. School to purchase benches direct.</p> <p><b>55.1</b> The school would like to see a gate or a mirror at the top of the new 1895 stair. This will enable teachers to see if someone is on the stair in an emergency. Kyle to research and inform Hutter. (7/31)-Add mirror. (8/7)-School has mirror. They’ll install</p> | <p>Hutter</p> <p>Karing Touch</p> <p>Complete</p> <p>School</p> |
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| <p><b>55.2</b> The classroom layout needs to be given to the school. Tim &amp; Jackie walked the space to determine where the Smart board would go.</p>  |             |
| <p>(7/31) Waiting on vendor</p>  |             |
| <p>(8/7) Layout and power/data locations confirmed.</p>  | School      |
| <p><b>55.3</b> The health inspector will be scheduled for the week of the 24<sup>th</sup>.</p>   | School      |
| <p>(8/7) – School notified. Waiting on date. Kitchen equipment install scheduled for 8/12 +/-.</p>   | Team        |
| <p><b>55.4</b> The location of the “FRES” sign is in question. The school will determine a location. (8/7) – Same. TO &amp; Bruce to coordinate.</p>   | Team        |
| <p><b>55.5</b> The landscaping plan needs to be brought to the next meeting. The team will review what is shown and make a final determination on what is being installed.</p>   | Hutter/FRES |
| <p>(8/7) - DR will schedule a meeting with a Landscaper Friday am to come up with a plan with BE.</p>  |             |
| <p><b>55.6</b> There was a discussion on the overall project schedule. LCS will open on 9/1 as planned. On the 26<sup>th</sup> teachers will start moving their boxes in the building and setting up for the first day of school. This will require Hutter to get the CofO by Monday the 24<sup>th</sup>. FRES opening will be delayed until 9/8. The CofO will need to be received by Monday 8/31. The furniture will be delivered to the site and unloaded on Friday the 28<sup>th</sup> and Monday the 31<sup>st</sup>. (8/7) – School start is confirmed for 9/8. WFD will contact State FM for final walkthrough week of 8/24. Chief will do the final inspection even if SFM can not make it out before start of school.</p> |             |

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| <p><b>56.1</b> Some additional stripping was added to the site. See plan.</p> <p>(8/7)-Stripping complete.</p> <p><b>57.1</b> HD spoke with the Little league concerning restoring the field. It was requested to have a jockey mix on the entire infield with the 60' bases. No mound. And for both fields. HCC will get pricing so School can decide if they will just restore or upgrade.</p> <p>Next meeting will be Friday August 14, 2015 at 10am. It will be in the classroom of Phase 1.</p> <p>These meeting minutes represent Hutter Construction Corporation's understanding of the items discussed. If any additions, deletions or corrections are necessary, please contact HCC within five (5) business days.</p> | <p>Complete</p> <p>Hutter</p> |
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